# Asha Henry

Henryasha23@gmail.com (404) 422-2700 Atlanta, Ga 30339

#### **Skills**

Sales Operations | Claim Handling | Estimate Preparation | Billing | Team Building & Management | Organization | Microsoft Office Proficient | Data Entry | Customer Relations |

# Licensing

Georgia Resident Adjuster [License No: 3608758]

Louisiana Non Resident Adjuster [License No: 1085738]

## **EXPERIENCE**

#### Cool Air Mechanical, Dunwoody, Ga - In-Store Promoter

July 2023 - PRESENT

- Communicate effectively with potential leads to understand their needs and provide appropriate solutions.
- Present features and benefits of offerings to customers and schedule appointments.
- CRM usage and management

#### Global Industrial, Buford, Ga - Customer Support Representative

March 2022 - January 2023

- Maintained sustainable relationships and trust with customer accounts through open and interactive communication.
- Provided order status, check inventory, scheduled returns, filed shipping claims, handled complaints/ de-escalation, and assisted with billing disputes.

# Xfinity, Alpharetta, Ga - Telesales Representative II

July 2017 - April 2020

- Generated prospective customers through cold calling and closed sales by displaying excellent communication skills.
- Ensured maintenance of up-to-date industry knowledge, as well as the competitive posture of the Company

## **EDUCATION**

Georgia Southern University, Statesboro, Ga - Bachelor's of Science (Education)

May 2017